

SEEMA BOTHRA

Practicing Company Secretary
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**SECRETARIAL COMPLIANCE REPORT
OF
JAY SHREE TEA AND INDUSTRIES LIMITED
FOR THE FINANCIAL YEAR ENDED ON 31ST MARCH, 2021
[Pursuant to Circular No. CIR/CFD/CMDI/27/2019 dated 08/02/2019 issued by
Securities and Exchange Board of India]**

To,
The Members,
JAY SHREE TEA AND INDUSTRIES LIMITED
INDUSTRY HOUSE 10 CAMAC STREET
Kolkata 700017
West Bengal

I have examined:

(a) all the documents and records made available to me and explanation provided by M/s. **JAY SHREE TEA AND INDUSTRIES LIMITED** ("the listed entity")

(b) the filings/ submissions made by the listed entity to the stock exchanges,

(c) website of the listed entity,

(d) any other document / filing, as may be relevant, which has been relied upon to make this certification, for the year ended on 31st March, 2021 ("Review Period") in respect of compliance with the provisions of
:

(a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and

(b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars / guidelines issued thereunder, have been examined, include:-

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018; - **Not Applicable for the period under review**
- (c) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (d) Securities and Exchange Board of India (Buyback of Securities) Regulations, 2018; -**Not Applicable for the period under review**
- (e) Securities and Exchange Board of India (Share Based Employee Benefits) Regulations, 2014; - **Not Applicable for the period under review**
- (f) Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008; - **Not Applicable for the period under review**
- (g) Securities and Exchange Board of India (Issue and Listing of Non-Convertible and Redeemable Preference Shares) Regulations, 2013; -**Not Applicable for the period under review**
- (h) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015
- (i) Securities and Exchange Board of India (Depository and Participants) Regulations, 2018

Based on the above examination, I do hereby report that, during the Review Period:

(a)The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below:-

Sr. No.	Compliance Requirement (Regulations/ circulars / guidelines including specific clause)	Deviations	Observations/ Remarks of the Practicing Company Secretary
1	Reg. 17(1) of LODR Regulations 2015	Non-compliance for quarter ended 31 st December 2020.	Delay in compliance due to Covid-19 pandemic.
2	Reg. 17(1) of LODR Regulations 2015	Non-compliance for part of the quarter ended 31 st March 2021.	Delay in compliance due to Covid-19 pandemic.

(b) The listed entity has maintained proper records under the provisions of the above Regulations and circulars/ guidelines issued thereunder insofar as it appears from my examination of those records.

(c)The following are the details of actions taken against the listed entity/ its promoters/ directors/ material subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under the aforesaid Acts/ Regulations and circulars/ guidelines issued thereunder:

Sr. No.	Action taken by	Details of violation	Details of action taken E.g. fines, warning letter, debarment, etc.	Observations/ remarks of the Practicing Company Secretary, if any.
1	National Stock Exchange	Non-compliance of Reg. 17(1) of LODR Regulations 2015 for quarter ended 31 st December 2020.	Notice for non-compliance and payment of fine of Rs.23600/-	The listed entity has complied with the regulation with effect from 9 th feb 2021.
2	Bombay Stock Exchange	Non-compliance of Reg. 17(1) of LODR Regulations 2015 for quarter ended 31 st December 2020.	Notice for non-compliance and payment of fine of Rs.23600/-	The listed entity has complied with the regulation with effect from 9 th feb 2021.
3	National Stock Exchange	Non-compliance of Reg. 17(1) of LODR Regulations 2015 for quarter ended 31 st March 2021.	Notice for non-compliance and payment of fine of Rs.230100/-	The listed entity has complied with the regulation with effect from 9 th feb 2021.
4	Bombay Stock Exchange	Non-compliance of Reg. 17(1) of LODR Regulations 2015 for quarter ended 31 st March 2021.	Notice for non-compliance and payment of fine of Rs.230100/-	The listed entity has complied with the regulation with effect from 9 th feb 2021.

(d)The listed entity has taken the following actions to comply with the observations made in previous reports:

Sr. No.	Observations of the Practicing Company Secretary in the previous reports	Observations made in the secretarial compliance report for the year ended 31st March 2020	Actions taken by the listed entity, if any	Comments of the Practicing Company Secretary on the actions taken by the listed entity
	Nil	Nil	N/A	N/A

**For Seema Bothra
Practicing Company Secretary**

Place : Kolkata

Date : 28.06.2021

**[Seema Bothra]
FCS No.: 8106
C P No.: 8420
UDIN: F008106C000523544**