

**ANNEXURE I**

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity	Jay Shree Tea & Industries Limited
2. Quarter ending	31st March, 2022

I. Composition of Board of Directors												
Title (Mr./Ms)	Name of the Director	PAN & DIN	Category (Chairperson/Executive/Non-Executive/Independent/Nominee)	Initial Date of Appointment	Date of Re-Appointment	Date of Cessation	Tenure*	Date of Birth	No. of Directorship in listed entities including this listed entity [In Reference to Regulation 17A(1)]	No. of Independent Directorship held in listed entities including this listed entity [In Reference to proviso to Regulation 17A(1)]	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity [Refer Regulation 26(1) of Listing Regulations]	Number of post of chairman in Audit/ Stakeholder Committee(s) including this listed entity [Refer Regulation 26(1) of Listing Regulations]
Mrs.	Jayashree Mohita	AFAPM4903M	01034912	Chairperson & Managing Director	17-06-1992	01-04-2019	-	12-05-1951	2	-	-	-
Mr.	S.K.Tapuriah	ABQPT4318K	01065278	Independent-Non Executive	06-08-1990	01-04-2019	5 (w.e.f 01.04.2019)	23-03-1939	1	1	2	2
Mr.	Sumit Mazumder	AEOPM4572K	00116654	Independent-Non Executive	07-02-2018	01-08-2018	13-03-2022	5 (w.e.f 01.08.2018)	3	2	3	-
Mr.	Vikram Swarup	ASDP52724E	00163543	Independent-Non Executive	09-02-2021	28-09-2021	-	16-09-1948	5 (w.e.f 28.09.2021)	2	2	1
Mr.	Harsh Vardhan Kanoria	AFNPK7944P	00060259	Independent-Non Executive	11-02-2019	14-08-2019	5 (w.e.f 14.08.2019)	02-10-1955	2	1	2	-
Mr.	Vikash Kandoi	AKPPK8382C	00589438	Executive	29-07-2008	01-04-2021	-	07-08-1977	1	-	-	-

Whether regular Chairperson appointed

Yes

Whether Chairperson is related to Managing Director or CEO

No



II. Composition of Committees					
Name of Committee	Whether Regular Chairperson appointed	Name of Committee members	Category (Chairperson/Executive/Non-Executive/Independent/Nominee)	Date of Appointment	Date of Cessation
1. Audit Committee	YES	Mr. S. K. Tapuriah	Chairman (Independent-Non Executive)	25-04-2000	-
		Mr. Sumit Mazumder	Independent-Non Executive	29-05-2018	15-03-2022
		Mr. H. V. Kanoria	Independent-Non Executive	15-09-2020	-
2. Nomination & Remuneration Committee	YES	Mr. S. K. Tapuriah	Chairman (Independent-Non Executive)	30-04-2002	-
		Mr. Sumit Mazumder	Independent-Non Executive	29-05-2018	15-03-2022
		Mr. H. V. Kanoria	Independent-Non Executive	14-08-2019	-
3. Risk Management Committee (if applicable)	-	N.A.	-	-	-
4. Stakeholders Relationship Committee	YES	Mr. S. K. Tapuriah	Chairman (Independent-Non Executive)	25-04-2000	-
		Mr. Sumit Mazumder	Independent-Non Executive	29-05-2018	15-03-2022
		Mr. H. V. Kanoria	Independent-Non Executive	15-09-2020	-



III. Meeting of Board of Directors					
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met (details)	No. of Directors Present	No. of Independent Directors present	Maximum gap between any two consecutive (in number of days)
11-11-2021	14-02-2022	Yes	6	4	94

IV. Meeting of Committees						
Name of Committee	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	No. of Directors Present	No. of Independent Directors present	Date(s) of Meeting of the Committee in the previous quarter	Maximum gap between any two consecutive meetings (in number of days)
Audit Committee	14-02-2022	Yes	3	3	11-11-2021	94
Corporate Social Responsibility Committee	14-02-2022	Yes	3	1	NA	NA

V. Related Party Transactions	
Subject	Compliance status (Yes/No/NA) refer note below
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	N.A.
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

VI. Affirmations	
<p>1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015</p> <p>a. Audit Committee</p> <p>b. Nomination &amp; remuneration committee</p> <p>c. Stakeholders relationship committee</p> <p>3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>5. This report shall be placed in the next Board of Directors meeting.</p>	
<p>Mr.R.K.Ganeriwala President &amp; Secretary</p> 	<p>For JAY SHREE TEA &amp; INDUSTRIES LTD.</p> <p> R.K. GANERIWALA President &amp; Secretary</p>



**ANNEXURE II**

Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

1. Name of Listed Entity	Jay Shree Tea & Industries Limited
2. Year ending	31st March, 2022

**I. Disclosure on website in terms of Listing Regulations**

Item	Compliance status
Details of business	
Terms and conditions of appointment of independent directors	Yes
Composition of various committees of board of directors	Yes
Code of conduct of board of directors and senior management personnel	Yes
Details of establishment of vigil mechanism/ Whistle Blower policy	Yes
Criteria of making payments to non-executive directors	Yes
Policy on dealing with related party transactions	Yes
Policy for determining 'material' subsidiaries	Yes
Details of familiarization programmes imparted to independent directors	Yes
Email address for grievance redressal and other relevant details	Yes
Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances	Yes
Financial results	Yes
Shareholding pattern	Yes
Details of agreements entered into with the media companies and/or their associates	Yes
Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission to stock exchange	NA
New name and the old name of the listed entity	NA
Advertisements as per Regulation 47(1)	NA
Credit rating or revision in credit rating obtained by the entity for all its outstanding instruments	Yes
Separate audited financial statements of each subsidiary of the listed entity in respect of a relevant financial year	Yes
<b>As per other Regulations of the LODR</b>	
Whether Company has provided information under separate section on its website as per Regulation 46(2)	Yes
Materiality policy as per Regulation 30	Yes
Dividend Distribution Policy as per Regulation 43A (as applicable)	Yes
It is certified that these contents on the website of the listed entity are correct	NA

**II Annual Affirmations**

Particulars	Regulation Number	Compliance status (Yes/No/NA) refer note below
Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'	16(1)(b) & 25(6)	Yes
Board composition		Yes
Meeting of Board of directors	17(1)	Yes
Quorum of Board Meeting	17(2)	Yes
Review of Compliance Reports	17(2A)	Yes
Plans for orderly succession for appointments	17(3)	Yes
Code of Conduct	17(4)	Yes
Fees/compensation	17(5)	Yes
Minimum information	17(6)	Yes
Compliance Certificate	17(7)	Yes
Risk Assessment & Management	17(8)	Yes
Performance Evaluation of Independent Directors	17(9)	Yes
Recommendation of Board	17(10)	Yes
Maximum number of Directorship	17(11)	Yes
Composition of Audit Committee	17A	Yes
Meeting of Audit Committee	18(1)	Yes
Composition of nomination & remuneration committee	18(2)	Yes
Quorum of nomination & remuneration committee	19(1) & (2)	Yes
Meeting of nomination & remuneration committee	19(2A)	Yes
Composition of Stakeholder Relationship Committee	19(3A)	Yes
Meeting of Stakeholder Relationship Committee	20(1) & (2) and 20(2A)	Yes
Composition and role of risk management committee	20(3A)	Yes
Meeting of risk management committee	21(1), (2), (3), (4)	NA
Vigil Mechanism	21(3A)	NA
Policy for related party Transaction	22	Yes
Prior or Omnibus approval of Audit Committee for all related party transactions	23(1), (1A), (5), (6), (7) & (8)	Yes
Approval for material related party transactions	23(2), (3)	Yes
Disclosure of related party transactions on consolidated basis	23(4)	Yes
Composition of Board of Directors of unlisted material Subsidiary	23(9)	Yes
Other Corporate Governance requirements with respect to subsidiary of listed entity	24(1)	Yes
Annual Secretarial Compliance Report	24(2), (3), (4), (5) & (6)	Yes
Alternate Director to Independent Director	24(A)	Yes
Maximum Tenure	25(1)	NA
Meeting of independent directors	25(2)	Yes
Familiarization of independent directors	25(3) & (4)	Yes
Declaration from Independent Directors	25(7)	Yes
Directors & Officers Insurance for Independent Directors	25(8) & (9)	Yes
Memberships in Committees	25(10)	NA
Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(1)	Yes
Disclosure of Shareholding by Non- Executive Directors	26(3)	Yes
Policy with respect to Obligations of directors and senior management	26(4)	Yes
Note	26(2) & 26(5)	Yes

1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/NA. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "NA." may be indicated.  
 2 If status is "No" details of non-compliance may be given here.  
 3 If the Listed Entity would like to provide any other information the same may be indicated here.

**III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied For JAY SHREE TEA & INDUSTRIES LTD.

**R.K. GANERIWALA**

Mr. R.K. Ganeriwala  
 President & Secretary

**ANNEX IV**

**Format to be submitted twice a year, on a half yearly basis by the listed entity at the end of every 6 months of the financial year**

**Half year ending - 31.03.2022**

**I. Disclosure of Loans / guarantees / comfort letters / securities etc., refer note below**

**(A) Any loan or any other form of debt advanced by the listed entity directly or indirectly to:**

Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months (taking into account any invocation)
Promoter or any other entity controlled by them			
Promoter Group or any other entity controlled by them			
Directors (including relatives) or any other entity controlled by them			

-NIL-

**(B) Any guarantee/ comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:**

Entity	Aggregate amount advanced during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them		
Promoter Group or any other entity controlled by them		
Directors (including relatives) or any other entity controlled by them		
KMPs or any other entity controlled by them		
KMPs or any other entity controlled by them		

NIL-

**(C) Any security provided by the listed entity directly or indirectly, in connection with any loan(s) or any other form of debt availed by:**

Entity	Type of security (cash, shares etc.)	Aggregate value of security provided during six months	Balance outstanding at the end of six months
Promoter or any other entity controlled by them			
Promoter Group or any other entity controlled by them			
Directors (including relatives) or any other entity controlled by them			
KMPs or any other entity controlled by them			

-Nil

**II. Affirmations:**

All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in connection with any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s), promoter group, director(s) (including their relatives), key managerial personnel (including their relatives) or any entity controlled by them are in the economic interest of the company.

For JAY SHREE TEA & INDUSTRIES LTD.



R.K. GANERIWALA

Mr. R.K. Ganeriwala, President & Secretary

President & Secretary