

SEEMA BOTHRA

Practicing Company Secretary
E-mail: seema_10@hotmail.com
Mobile: 9831248297

56, Netaji Subhas Road
2nd Floor
Kolkata - 700 001

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

1. For Quarter Ended :	31 st December 2020				
2. ISIN :	INE364A01020				
3. Face Value :	Rs.5/- per equity share				
4. Name of the Company :	JAY SHREE TEA & INDUSTRIES LIMITED				
5. Registered Office Address:	Industry House, 15 th Floor 10, Camac Street. Kolkata - 700 017				
6. Correspondence Address:	Same as above.				
7. Telephone & Fax Nos:	22827531/34				
8. Email address:	shares@jayshreetea.com				
9. Names of the Stock Exchanges where the company's securities are listed :	1. National Stock Exchange of India Ltd. (NSE) 2. Bombay Stock Exchange Ltd. (BSE) 3. The Calcutta Stock Exchange Ltd. (CSE)				
10. Issued Capital	<table border="1"><thead><tr><th>Number of shares</th><th>% of Total Issued Capital</th></tr></thead><tbody><tr><td>28902786</td><td>100.00</td></tr></tbody></table>	Number of shares	% of Total Issued Capital	28902786	100.00
Number of shares	% of Total Issued Capital				
28902786	100.00				
11. Listed Capital (For all exchanges mentioned in point no. 9)	<table border="1"><tbody><tr><td>28877488</td><td>99.89</td></tr></tbody></table>	28877488	99.89		
28877488	99.89				
12. Held in dematerialised form in CDSL	5057099				
13. Held in dematerialised form in NSDL	23496681				
14. Physical	323708				
15. Total No. of shares (12+13+14)	<table border="1"><tbody><tr><td>28877488</td><td>99.89</td></tr></tbody></table>	28877488	99.89		
28877488	99.89				



16. Reasons for difference if any, between (10&11) , (10&15) , (11&15) :

25298 Equity shares remain unsubscribed out of Issued Capital & Rights Issue.

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Particulars***	No. of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-prin. appr. pending for SE (Specify Names)
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

*** Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify).

18. Register of Members is updated (Yes / No) If not, updated upto which date

Yes

19. Reference of previous quarter with regards to excess dematerialised shares,if any.

N.A.

20. Has the company resolved the matter mentioned in point no.19 above in the current quarter? If not, reason why?

N.A.

21. Mentioned the total no.of requests, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay :

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 Days	NIL	NIL	N.A.
Pending for more than 21 days	NIL	NIL	N.A.

22. Name, Telephone & Fax No. of the Compliance Officer of the Co.

Mr. R.K.Ganeriwala
22827531/34
22827535 (Fax)

23. Name, Address, Tel. & Fax No., Regn. no. of the Auditor

Seema Bothra
56,Netaji Subhas Road,
Kolkata-700 001
Phone-9831248297
FCS - 8106
C.P. No. - 8420



24. Appointment of common agency for share registry work, if yes (name & address)

Maheshwari Datamatics Pvt. Ltd.
23 R.N. Mukherjee Road
5th Floor
Kolkata- 700001

25 Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE, company changed its name etc.)

NONE

PLACE: KOLKATA
DATED: 22/01/2021

Seema Bothra
SEEMA BOTHRA
C.P. NO.: 8420
UDIN: F008106B002141765

