

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

| | |
|--------------------------|------------------------------------|
| 1. Name of Listed Entity | Jay Shree Tea & Industries Limited |
| 2. Quarter ending | 31st December, 2019 |

| I. Composition of Board of Directors | | | | | | | | | | | | |
|--------------------------------------|-----------------------|------------|--|-----------------------------|------------------------|-------------------|----------------------|---------------|--|---|---|--|
| Title (Mr./Ms) | Name of the Director | PAN & DIN | Category (Chairperson/Executive/Non-Executive/Independent/Nominee) | Initial Date of Appointment | Date of Re-Appointment | Date of Cessation | Tenure* | Date of Birth | No of Directorship in listed entities including this listed entity (In Reference to Regulation 17A(1)) | No. of Independent Directorship held in listed entities including this listed entity (In Reference to proviso to Regulation 17A(1)) | Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations) | Number of post of chairman in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations) |
| Mrs. | Jayashree Mohta | AFAPM4903M | 01034912 | Chairperson | 17-06-1992 | 01-04-2019 | - | 12-05-1951 | 2 | - | - | - |
| Mr. | S.K.Tapuriah | ABQPT431BK | 01065278 | Independent-Non Executive | 06-08-1990 | 01-04-2019 | 5 (w.e.f 01.04.2019) | 23-03-1939 | 1 | 1 | 2 | 2 |
| Mr. | Sumit Mazumder | AEOPM4572K | 00116654 | Independent-Non Executive | 07-02-2018 | 01-08-2018 | 5 (w.e.f 01.08.2018) | 11-02-1948 | 3 | 2 | 4 | - |
| Mr. | Harsh Vardhan Kanoria | AFNPK7944P | 00060259 | Independent-Non Executive | 11-02-2019 | 14-08-2019 | 5 (w.e.f 14.08.2019) | 02-10-1955 | 2 | 1 | - | - |
| Mr. | Subodh Kumar Agrawal | ACVPA5572A | 00553916 | Independent-Non Executive | 01-08-2014 | 01-04-2019 | 5 (w.e.f 01.08.2019) | 02-03-1962 | 2 | 2 | 2 | - |
| Mr. | Vikash Kandal | AKPPK8382C | 00589438 | Executive | 29-07-2008 | 01-04-2018 | - | 07-08-1977 | 1 | - | - | - |
| Mr. | D.P.Maheshwari | AGPPM5928A | 02203749 | Executive-Managing Director | 27-06-2008 | 27-06-2019 | - | 05-11-1947 | 1 | - | 2 | - |

Whether regular Chairperson appointed

Yes

Whether Chairperson is related to Managing Director or CEO

No

| II. Composition of Committees | | | | | |
|---|---------------------------------------|---------------------------|--|---------------------|-------------------|
| Name of Committee | Whether Regular Chairperson appointed | Name of Committee members | Category (Chairperson/Executive/Non-Executive/Independent/Nominee) | Date of Appointment | Date of Cessation |
| 1. Audit Committee | YES | Mr.S.K.Tapuriah | Chairman (Independent-Non Executive) | 25-04-2000 | |
| | | Mr Sumit Mazumder | Independent-Non Executive | 29-05-2018 | |
| | | Mr.Subodh Kumar Agrawal | Independent-Non Executive | 04-11-2014 | |
| | | Mr.D.P.Maheshwari | Executive-Managing Director | 25-04-2008 | |
| 2. Nomination & Remuneration Committee | YES | Mr.S.K.Tapuriah | Chairman (Independent-Non Executive) | 30-04-2002 | |
| | | Mr. Sumit Mazumder | Independent-Non Executive | 29-05-2018 | |
| | | Mr. H.V.Kanoria | Independent-Non Executive | 14-08-2019 | |
| 3. Risk Management Committee(if applicable) | | N.A. | | | |
| 4. Stakeholders Relationship Committee | YES | Mr.S.K.Tapuriah | Chairman (Independent-Non Executive) | 25-04-2000 | |
| | | Mr. Sumit Mazumder | Independent-Non Executive | 29-05-2018 | |
| | | Mr.Subodh Kumar Agrawal | Independent-Non Executive | 04-11-2014 | |
| | | Mr.D.P.Maheshwari | Executive-Managing Director | 31-10-2008 | |

| III. Meeting of Board of Directors | | | | | |
|---|---|---|--------------------------|--------------------------------------|---|
| Date(s) of Meeting (if any) in the previous quarter | Date(s) of Meeting (if any) in the relevant quarter | Whether requirement of Quorum met (details) | No. of Directors Present | No. of Independent Directors present | Maximum gap between any two consecutive (in number of days) |
| 14.08.2019 | 14.11.2019 | Yes | 6 | 3 | 91 days |

| IV. Meeting of Committees (Audit Committee) | | | | | |
|---|---|--------------------------|--------------------------------------|---|--|
| Date(s) of meeting of the committee in the relevant quarter | Whether requirement of Quorum met (details) | No. of Directors Present | No. of Independent Directors present | Date(s) of Meeting of the Committee in the previous quarter | Maximum gap between any two consecutive meetings (in number of days) |
| 14.11.2019 | Yes | 3 | 2 | 14.08.2019 | 91 days |

| V. Related Party Transactions | |
|--|--|
| Subject | Compliance status (Yes/No/NA) refer note below |
| Whether prior approval of audit committee obtained | Yes |
| Whether shareholder approval obtained for material RPT | N.A. |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes |

| VI. Affirmations |
|--|
| <p>1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>2. The composition of the following committees is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015</p> <p>a. Audit Committee</p> <p>b. Nomination & remuneration committee</p> <p>c. Stakeholders relationship committee</p> <p>3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.</p> <p>5. This report shall be placed in the next Board of Directors meeting.</p> |

For **JAY SHREE TEA & INDUSTRIES LTD.**



Mr. R.K. Ganeriwala
President & Secretary

R.K. GANERIWALA
President & Secretary